

Personal Information Processing Notice

The following Personal Information Processing Notice is provided to you by BIL Beijing Representative Office (“**Company**”), being considered as a personal information processor, pursuant to the **Personal Information Protection Law of the People's Republic of China** (Adopted at the 30th Meeting of the Standing Committee of the Thirteenth National People's Congress on August 20, 2021 and entered into force on 1 November 2021) (“**PIPL**”).

1.1 Collection

From time to time, it is necessary for you to supply the Company with personal and sensitive personal information (collectively “**Client Information**”) about you and your potential relationship with the “**BIL Group**” (i.e. the head-office of Banque Internationale à Luxembourg S.A. in Luxembourg (BIL) and BIL’s entities in Switzerland and Hong Kong).

The kind of Client Information that may be collected includes :

- First name and family name;
- Email address;
- Phone number.

While it is not mandatory for you to provide your Client Information or if you refuse to provide such information, the Company may not be able to provide you with details on the products and services BIL Group is offering. Failure to supply such Client Information may also result in the Company being unable to comply with applicable laws or regulations or guidelines and codes issued by regulatory or other authorities.

1.2 Purpose and Use

You authorise and consent to the Company and their respective officers, employees, and representatives collecting, using, storing and processing all Client Information for the purposes listed below (the “**Purposes**”):

- (a) to manage your relationship with the Company;
- (b) to inform you about the products and services provided by BIL Group;
- (c) to meet compliance obligations, requirements or arrangements of the Company to comply with, or in connection with any applicable laws, regulations or rules, or any rules, codes, guidelines or directions issued by such legal, governmental, regulatory, tax, law enforcement or other authorities with which the Company is expected to comply;
- (d) to enforce or defend our rights, or the rights of a member of the BIL Group.

1.3 Retention and Transfer

The Client Information collected may only be maintained for the minimum time necessary to achieve the Purposes of processing.

The Client Information held by the Company relating to you will be kept confidential and the Company will take all practical steps to ensure that the Client Information is kept secure against unauthorized or accidental access, loss, disclosure and destruction.

The Company commits to not transfer Client Information outside the territory of the People’s Republic of China. As a potential client, you are requested to directly contact the entity of BIL Group of your choice. The Company will provide you with the relevant contact names and addresses.

The privacy notices of all BIL entities are available on their respective website.

1.4 Data Access Requests

Under the PIPL, you have the following rights :

- (a) be informed and make decisions on the processing of your Client Information;
- (b) restrict or to refuse the processing of your Client Information;
- (c) consult or duplicate your Client Information;
- (d) require to rectify or supplement any personal information relating to you which is inaccurate;
- (e) request the transfer of Client Information to a designated personal information processor;
- (f) require the erasure of your Client Information where possible and authorized by the law.

Upon receiving a request to exercise one of these rights, the Company will process it in a timely manner. Shall the Company refuse the exercise of a right, the Company will provide you a written justification in a timely manner.

To exercise your rights or for information regarding the Company's policies and practices relating to the Client Information, please contact:

BIL Beijing Representative Office
1210,12F, Building C South,
Raycom Info Tech Park, No.2,
Kexueyuan Nanlu,
Haidian District, Beijing
Attn: Chief Representative Officer and Secretary
Email contact: BILBeijingRepOffice@cn.bil.com

In case of an unsatisfactory answer from the Company, you may file a lawsuit with the people's court in accordance with the law.

The Company reserves the right, at any time and without prior notice, to add, change, update or modify this statement.